

Velocity Trade

LatitudeGT Platform User Guide

Global Currency Transfers Made Easy



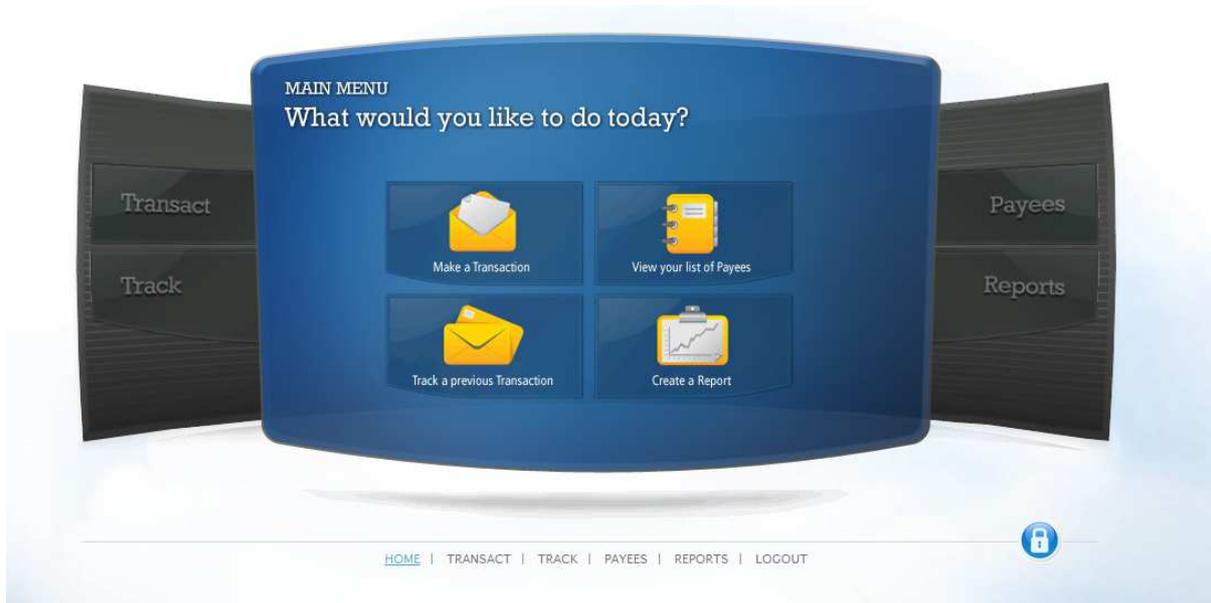
**DELIVERABLE FX:
INTERNATIONAL MONEY TRANSFERS
USER GUIDE**

May 2011

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Platform Interface



After successfully logging on, you can select from four options in the main menu.

- 

Make a transaction
→ Book a foreign exchange transaction
- 

View your list of Payees
→ Create new payees or edit existing payee information
- 

Track a previous transaction
→ Check the status of a transaction
- 

Create a report
→ Search for previous transactions by currency and/or date

1. Making a transaction:

1.1 Currency: Enter your currency details.

- Choose the currency you're transferring from;
- Choose the currency you're transferring to;
- Enter the amount you are transferring and click

Continue »

The screenshot shows the 'TRANSACT' interface with the heading 'Global transfers in four easy steps.' The current step is '1. CURRENCY'. The form asks 'What are you converting?' and includes the following fields:

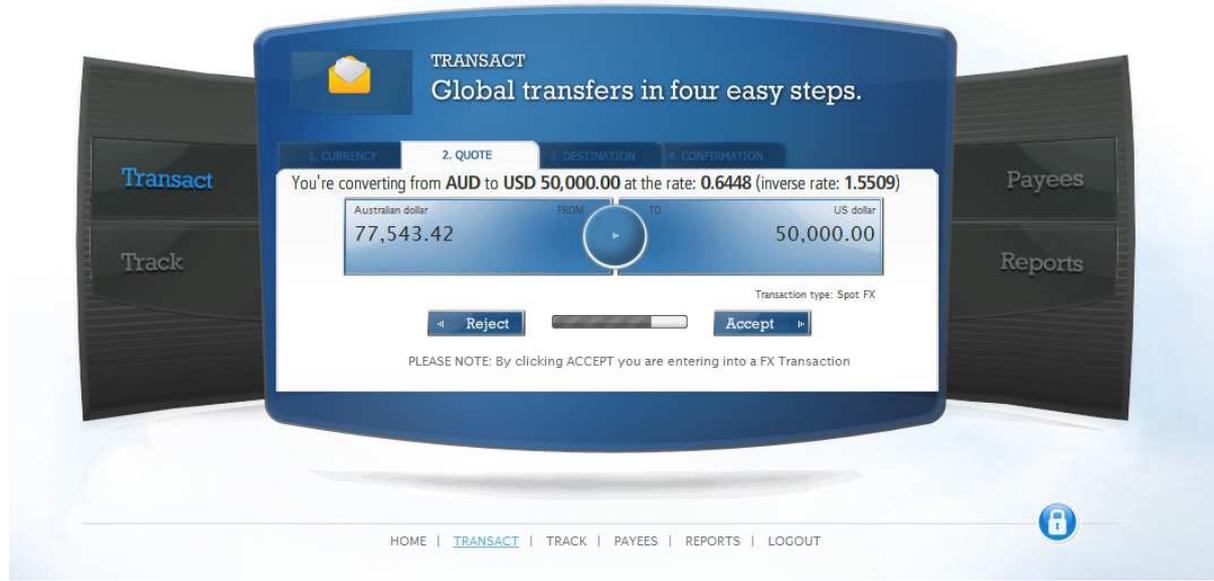
- From:** AUD - Australian dollar (dropdown menu)
- To:** USD - US dollar (dropdown menu)
- Amount:** 50000 (input field)
- Transaction type:** Spot FX

A 'Continue' button is located at the bottom right of the form. The interface also features a navigation menu with 'Track', 'Payees', and 'Reports', and a footer with 'HOME | TRANSACT | TRACK | PAYEES | REPORTS | LOGOUT'.

1.2 Get a quote:

- All the financial details are clearly displayed ;
- If you are happy with the rate click on **Accept** » and it's locked in.
- If you are unsure about proceeding, click **Reject** or just let the offer expire (in 15 seconds)

- Want to wait and see if the rate moves in your favour? After the rate offer expires, a **Refresh** button will appear. Click this at any time for the latest price on your transaction.

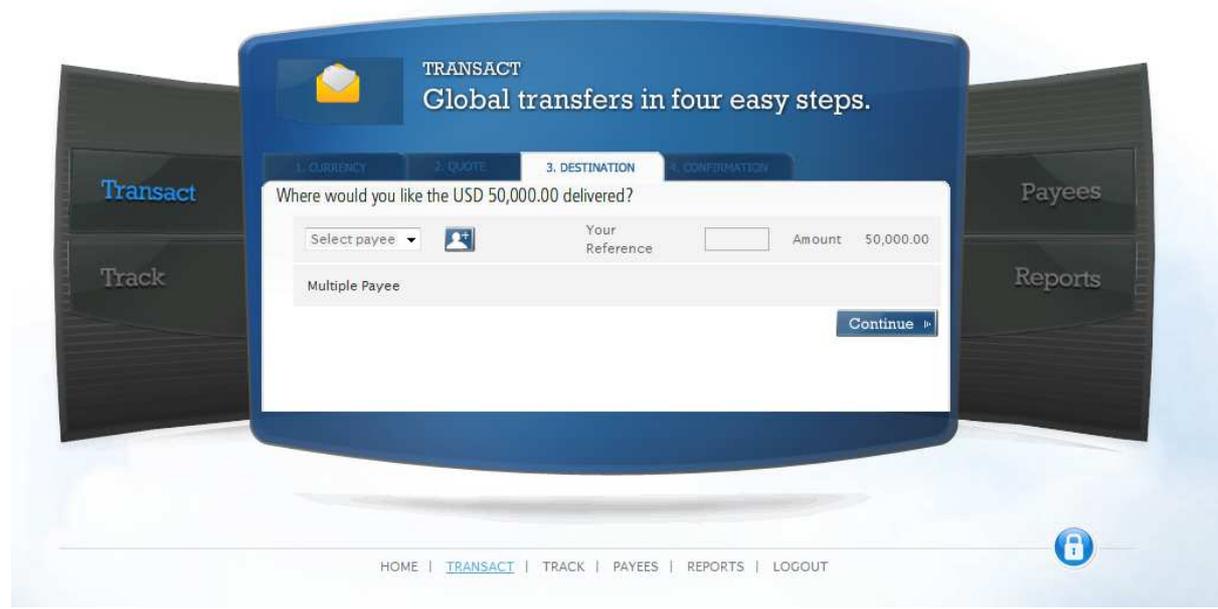


1.3 Destination: Select where you would like the funds delivered.

- Choose one or more payees from the list of payees you have already created. Enter a new payee by clicking on the icon  next to select payees.
- Add any reference details to appear on the payee's bank records.
- If you would like the funds to be delivered to more than one payee, you can simply click on **Multiple Payee**.
- You also can put any reference with your transactions. Just need to write the information into back table.

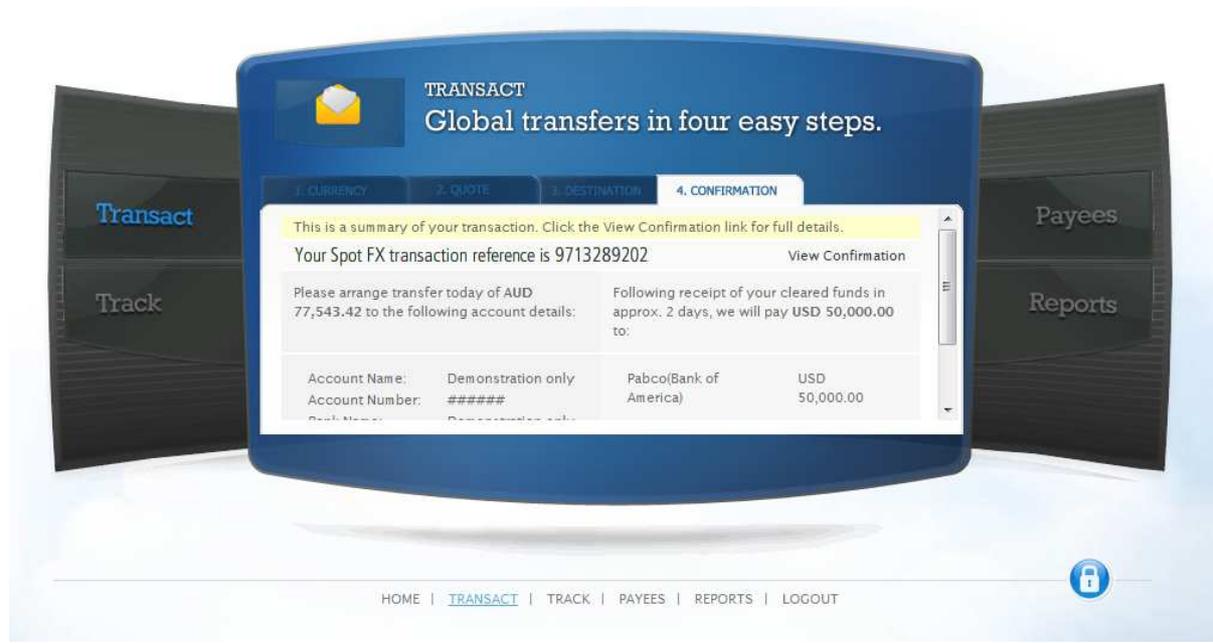
anita		Your Reference	LFX	Amount	64,650.00
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- Click [Continue](#) to view a confirmation of your transaction.



1.4 Transaction Confirmation:

- Once you have entered your payee details a confirmation screen is automatically displayed.
- This screen shows a summary of your transaction details. Click on [View Confirmation](#) to view full details in a print-friendly single page format.
- The confirmation will contain full details of your beneficiary instructions and details on where your funds need to be paid to.



2. Transaction Tracker

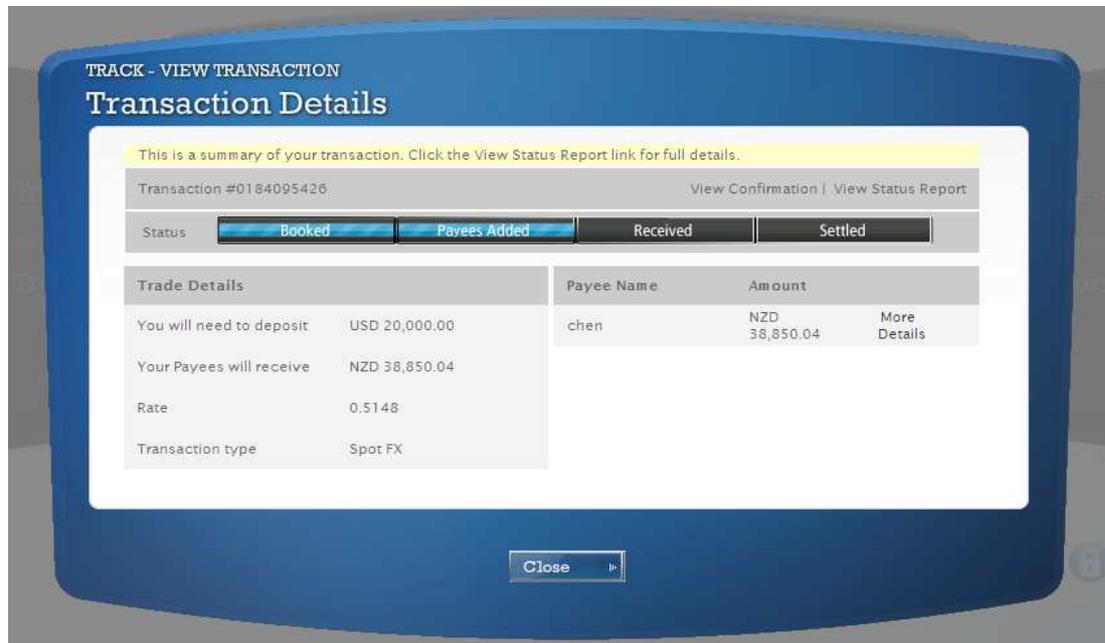


By selecting  in the main menu, you can check on the progress of your transfer.

- **Booked** – You have secured a foreign exchange rate for your transaction but your beneficiary payment instructions still need to be added.
- **Payees added** – Your beneficiary instructions have been added to the transaction.
- **Received** – We have received your funds.
- **Settled** – The funds have left our account and have been sent to the payee’s bank account.



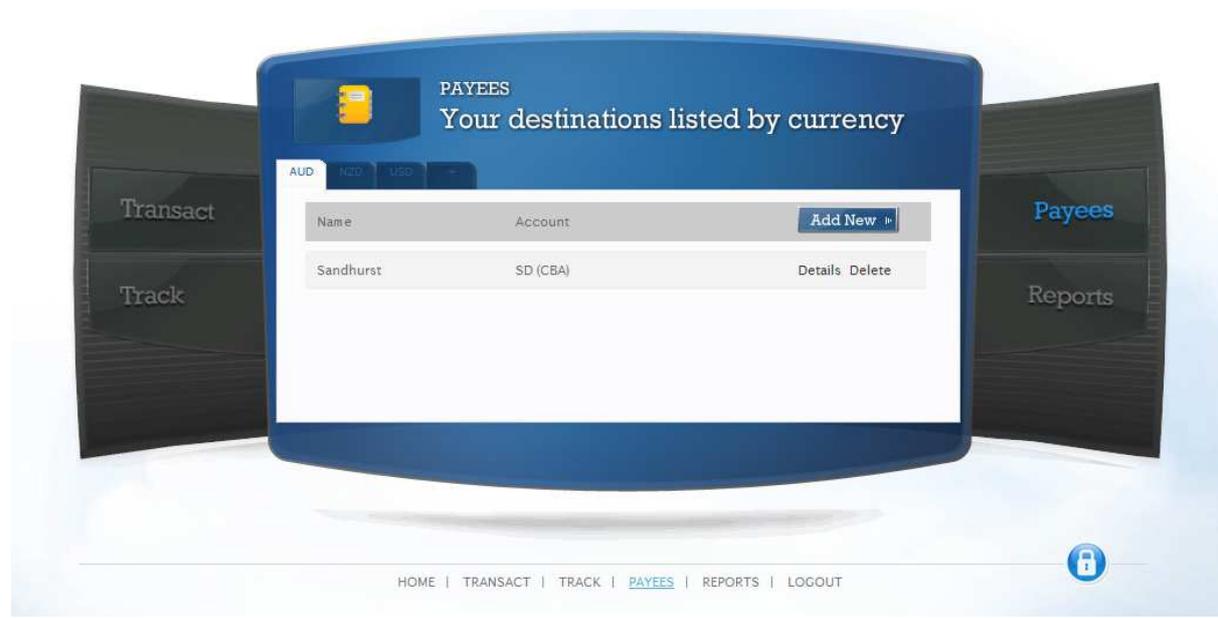
✚ If you want to see more details of the progress of each transaction, please click on [View](#) and you will see the pop up table as shown below:



3. Payee Manager:



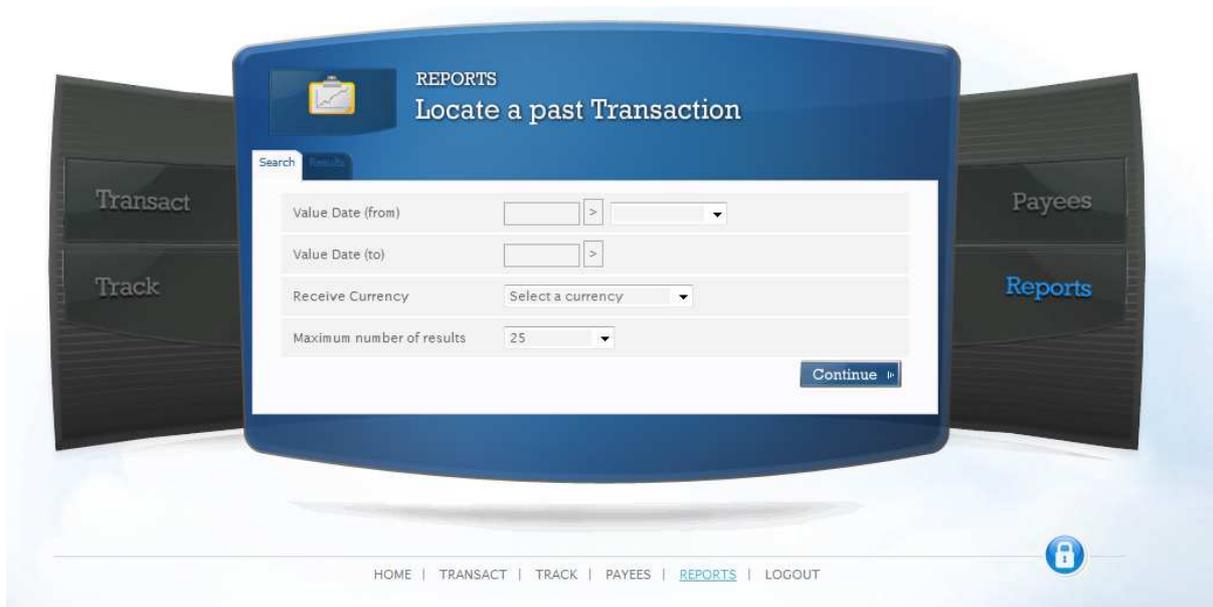
By clicking on  you can create a library of people and organisations in which you will be paying regularly. You are also able to edit, delete or add new payees in this section.



4. Reports:



By clicking on  you can search your past transactions filtering by date or currency.



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